

MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –September 9th, 2025

On **September 9th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6pm. **Roll Call:** Council members: Hanisch, Vogel, and Binder were present. Council Scheff arrived at 6:37pm. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-129

Moved by council Vogel, seconded by council Binder for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-130

Moved by council Binder, seconded by council Hanisch for approval of the August 12th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Citizen Bracy was not present for agenda topic.

Campground hosts LaDawn and Ken Ripperda were present to give updates on the campground and ask the council members if she could be given more admin access within the software to be able to move campers from 1 spot to another. FO stated that this action within the software can create invoice changes, which then affects revenue reporting and bank reconciliation differences. FO stated that the internal controls policy states that the campground host is not to handle any cash, or online invoicing that requires billing modifications to stay compliant with the current Resolution. Camp hosts asked for a sign for the bathhouse for next year to help guests navigate. LaDawn asked for upgrade considerations in the campground for 50amp service and water service on the south side of the campground. Council members stated these upgrades are being discussed and considered for the future.

OLD BUSINESS:

City Punch list was reviewed by council members.

Citizen Gene Struck was not present at the council meeting.

FO asked Gene Struck to surrender the city baseball-building key. The baseball building door has been left open several times and he is disrespectful of city procedure by allowing football players to use the facilities after the city announced to him that the building had been winterized and water shutoff for the season in 2024. FO stated that all city non-employees such as volunteers do not have city keys to city buildings to adhere to an internal control mechanism in place to protect and regulate city property. Council members stated that the locks will be changed on the baseball building and all keys/access will be through the lock boxes moving forward.

Housing Grant updates: approved at the state level, now moving forward for approval at the federal level.

Action 25-131

Moved by council Hanisch, seconded by council Vogel, for approval of the 2nd and final reading of ORD No. 2025-004 Zoning Chapter 13 Variance Protocol. **Roll Call:** All favored no opposition. Motion carried.

Action 25-132

Moved by council Vogel, seconded by council Hanisch, for approval of the 2nd and final reading of ORD No. 2025-005 Supplemental Appropriations. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports reviewed.

Action 25-133

Moved by council Vogel, seconded by council Hanisch, for approval to assign an address of 1313 S Lynn Ave for Parcel #19.60.1101. **Roll Call:** All favored no opposition. Motion carried.

2026 Property Tax Levy amount was adjusted on ORD No. 2025-006 from \$152,817.00 to amount being requested to McCook County for the budget in the amount of \$151,916.00. CPI and growth= 3.4% for 2026.

Action 25-134

Moved by council Binder, seconded by council Hanisch, for approval of the 2nd and final reading of ORD No. 2025-006 Budget Appropriations for 2026. **Roll Call:** All favored no opposition. Motion carried.

Council reviewed the Legion Operating Agreement for 2025/2026 verbiage. Nothing has changed from prior years. DOR liquor license renewals will be completed over the next month for Webs Pub and the Legion.

The Montrose city bar sale deed is being corrected by the city attorney due to mislabeling of the 2 parcel legal descriptions in the initial purchase agreement. The title insurance will need to be corrected by a date down endorsement and addendum to the purchase agreement will also be done with the realtor. Costs to remedy this issue were discussed.

DEPARTMENT REPORTS

Maintenance updates: New Kubota Lawn Mower set to arrive sometime in October.

Chip Sealing discussion: FO will reach out to the Road Guys to see if they can do a few more roads yet this year. The rest of the roads will plan on being done in 2026.

FO discussed SDCL changes with election dates. Dates are now either June or November. Date selection for the year will be decided in January annually.

FO discussed pool stats for the 2025 season. Profit/Loss summary review, attendance tracking reviewed, pool chemicals and water usage tracked, and lifeguard job description discussed. Pool wages for 2026 discussed.

Montrose City Ordinance Compilation project is complete and dispersed. Copy on city website and in office.

2026 Forestry Grant available through the DANR. Location and Species discussed.

Action 25-135

Moved by council Hanisch, seconded by council Scheff, for approval of FO to apply for the 2026 forestry grant opportunity through the DANR. **Roll Call:** All favored no opposition. Motion carried.

City ORD No. 6.0502 advertised on the back of utility bills for September and on Facebook that requires tree limbs to be trimmed 14-16 feet above city streets and alleyways for proper clearance of snowplow trucks.

End of month Campground Revenue reviewed by council.

End of month bank account balances reviewed by council.

SEPTEMBER VOUCHERS:

PAID Between Meetings

29562e	FEDERAL TAX PAYMENT	8/15/25	\$1,317.30	Payroll Taxes
29563e	FEDERAL TAX PAYMENT	8/29/25	\$655.14	Payroll Taxes
00034e	CAMPSPOT	9/5/25	\$458.00	Camp Reservation Fees
30789	CITY OF MONTROSE	8/16/25	\$905.04	Small Pool water bill
00035e	CLOVER CONNECT	9/5/25	\$227.17	ACH Card Fees for Campground
29564e	SD DOR	9/5/25	\$227.10	Monthly Garbage Tax Reporting
30792	SD RETIREMENT SYSTEM	9/3/25	\$1,019.18	Monthly Reporting
30786	SIGN DESIGN & LABELING	8/11/25	\$315.00	CampHost Sign/Pool sign
30793	THE SECURITY STATE BANK	9/3/25	\$1,172.21	Pool; SB; Water Chems; Postage; OFC Supplies; Shop

PAID at Council Meeting

30794	A&B BUSINESS	9/9/25	\$243.44	Monthly IT Service; Printer Contract
30795	ACE HARDWARE	9/9/25	\$5.00	Bolts for sign hangings
30796	ADDY DISPOSAL	9/9/25	\$3,199.00	Monthly Garbage Fee
30797	BADGER METER	9/9/25	\$70.76	Monthly cellular/network fees
30798	BANYON DATA SYSTEMS	9/9/25	\$195.00	Annual Nuvei Online Billing Support Fee
30799	BIERSCHBACH EQUIPMENT	9/9/25	\$1,443.75	Street Joint Sealant - Crack Sealing
30800	CITY OF MONTROSE	9/9/25	\$232.38	Monthly UB Bill
30801	GOLDEN WEST	9/9/25	\$288.54	Monthly Office Phone Bill
30802	KINGBROOK RURAL WATER	9/9/25	\$4,798.50	Monthly Water Purchase-Usage
30803	MCCOOK CO. AUDITOR	9/9/25	\$1,733.50	Monthly Sheriff Fee
30804	MCCOOK CO. EMS, INC.	9/9/25	\$762.06	Monthly Ambulance Fee
30805	MCCOOK CO. TREASURERS OFFICE	9/9/25	\$200.00	Annual Beacon Property Software Fee
30806	MENARDS	9/9/25	\$149.90	Pothole Patch
30807	MIDAMERICAN ENERGY	9/9/25	\$35.40	Prior month Usage
30808	MONTROSE GAS PLUS	9/9/25	\$191.17	Fuel for City Equip
30809	NEW CENTURY PRESS	9/9/25	\$314.53	Public Notices; Resolutions; Ordinances; Mtg Minutes
30810	SOUTHEASTERN ELECTRIC COOP	9/9/25	\$1,399.26	Monthly Electric Bill
30811	THE ROAD GUY	9/9/25	\$76,740.00	South side of Montrose Street Chip Seal
TOTAL PAID:			\$98,298.33	

**Pay-
roll**

	Finance Officer		\$6,360.00	3 pay periods - August
	Park Attendant		\$896.00	3 payperiods - August
	Seasonal Mower		\$755.44	3 payperiods - August
	Seasonal Pool Staff		\$7,911.70	1 payperiod - August
	Certified Operator Temp.		\$896.00	Monthly Payment
	Maintenance Technician		\$2,178.26	3 pay periods - August
	TOTAL SALARIES:		\$18,997.40	
	GRAND TOTAL:		\$117,295.73	

Action 25-136

Moved by council Vogel, seconded by council Hanisch for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Citizen Judy Christensen was present to praise the city for aiding in helping organize the overgrown trees on Clark street that were taken down by the Lutheran Church leaders so the street lights could illuminate the road properly.

Action 25-137

Moved by council Hanisch, seconded by council Binder to enter into Executive Session at 7:20pm. **Roll Call:** All favored no opposition. Motion carried.


Action 25-138

Moved by council Vogel, seconded by council Scheff to Exit Executive Session at 7:27pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-139

Moved by council Hanisch, seconded by council Vogel to **Adjourn** at 7:28pm. **Roll Call:** All favored no opposition. Motion carried.

Attest:


Nicole Siemonsma
Finance Officer


City Mayor or Council President

Published once at the approximate cost of: \$105.55

Publish Date: 9-18-25

**PUBLIC NOTICE
MONTROSE CITY
COUNCIL MEETING
UN-APPROVED MINUTES
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2026 Property Tax Levy amount

Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)

COUNTY OF HANSON)

TROY SCHWANS of said McCook County and South Dakota, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said Counties of McCook and Hanson for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....

Montrose City Council
Unapproved Minutes
9-9-25

a printed copy of which is hereto attached, was printed and published in the newspaper for weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on

..... 9/18, 2025

the second publication on....., 20

the third publication on....., 20

the fourth publication on....., 20

the fifth publication on....., 20

the sixth publication on....., 20

and the last publication on....., 20

that \$105.55 being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

Subscribed and sworn to before me this.....

day of..... October....., 2025

Luann McKillop
Notary Public,..... McCook..... County

commission expires..... 1-23-30

